



**National Education Society (R)  
National College of Education, Shivamogga**

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[iqaenesbedcollege@gmail.com](mailto:iqaenesbedcollege@gmail.com)

**Composition of IQAC:  
2018-19**

The meeting was held on 24.02.2018 in the Principal Chamber at 02:30 am under the Chairmanship of Dr. Prakasha K., Principal, National College of Education. The agenda of the meeting was to constitute IQAC Committee. The Committee comprises the following:

Name	Designation	Post held in the committee
Dr. Prakasha K.	Principal of the College	Chairperson
Dr. Manju N. D	Assistant Professor	IQAC Coordinator
Smt. Lavanya C. E	Assistant Professor	NAAC Coordinator
Dr. Chidananda N. K,	Assistant Professor	Members
Dr. Sharana Nayaka,	Assistant Professor	Members
Sri. Manjunatha D. S,	Assistant Professor	Members
Smt. Geetha B. N.,	Superintendent	Technical Staff
Sri. Janardhana T.,	CCT	Technical Staff
Smt. Veena N.,	Technician	Technical Staff
Sandeep Dongre	B. Ed III Semester	Students representatives
Arundathi. N	B. Ed III Semester	Students representatives
Sri. Nagaraj S. N.,	Secretary, National Education Society (R),, Shivamogga	Management representative
Pallavi R	Old Student	Alumni representative
Subramanya A R	Old Student	Alumni representative

Signature of the IQAC Coordinator  
**IQAC Co-ordinator**  
**National College & Education**  
**Shivamogga**

Signature of the Principal  
**Principal,**  
**National College of Education**  
**Shimoga**



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Date: 27.02.2018

**IQAC Meeting Notice**  
**2018-19**

**Circular:**

IQAC meeting will be held on 28.02.2018 in the Principal chamber at 03:30 pm. All the faculty members are requested to attend the meeting in time.

**Agenda of the meeting:**

1. Preparation of calendar of events and plan of various activities of the year.
2. Distribution of the academic work and responsibilities to faculties.
3. Conduct of various extension activities in collaboration with different cells and clubs in the college.

**Members need to attend the meeting:**

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

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**Minutes of the meeting held on 28. 02.2018 at 3:30.00 pm**

The meeting began at 03:30pm. Dr. Manju N. D, IQAC Coordinator welcomed the members. Decision has been taken to prepare the calendar of events or year plan as prescribed by Kuvempu University by Dr. Manju N. D and informed to follow the same throughout the academic year for maintaining quality of education in the institution. Teaching subjects were distributed among teaching faculties. All the different committees were presented their annual work plan and planned to conduct community based activities in the current academic year. Members of the committee has suggested to plan to conduct awareness programmes like blood donation related activities, environmental concern activities and celebration of birth anniversaries of different scholars.

The following members were present in the meeting:

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

Signature of the IQAC Coordinator  
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### Action taken Report:

In pursuance of the Internal Quality Assurance Cell (IQAC), the following actions were taken according to the suggestions and the recommendations given by the members of the meeting held on 25.03.2019.

1. Academic calendar has prepared by Dr. Manju N. D and the same as circulated to all the faculties to follow the same throughout the academic year for maintaining quality in the institution.
2. As per the subjects and cells responsibilities of the college activities were retained as same and members suggested that make the programmes effective and productive. All the different committees were presented their annual work plan and community based works planned to conduct this academic year.
3. Conduction of the extension activities in collaboration with the different clubs and committees. The committees conducted celebrated Women's day in the college to create awareness among student teachers. Conducted demonstration of searching water and create water awareness programme for the student teachers. Celebrated Dr. B. R Ambedkar birth anniversary and organize special lecture regarding the role of Ambedhkar in preparing the Indian Constitution. Celebrate National Hemophilia Day in the college by the Red Ribbon Club to create the awareness among the students.

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Date: 07.05.2018

**IQAC Meeting Notice**  
**2018-19**

**Circular:**

IQAC meeting will be held on 08.05.2018 in the principal chamber at 02:30 pm. All the faculty members are requested to attend the meeting in time.

**Agenda of the meeting:**

1. Discussion of minutes of previous IQAC.
2. Distribution of academic work and responsibilities to faculties.
3. Celebration of various special days of national day importance.
4. To organize Spoken English Classes for the students.
5. To conduct ICT based workshop for the students.
6. Other matter in the permission of the chair.

**Members need to attend the meeting:**

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

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**Minutes of the meeting held on 08. 05.2018 at 2:30.00 pm**

The meeting began at 02:30pm. Dr. Manju N. D, IQAC Coordinator welcomed the members. First and foremost, the action taken for the agenda of the previous year meeting has been discussed. Academic work and responsibilities of the current year are distributed to faculties. Decision has been taken to celebrate the various special days of national importance. Decision has been taken to organize the Spoken English Classes for the students. The decision has been taken in the meeting to conduct ICT based workshop for first and third semester students to improve their ICT skills in the teaching learning process. All the faculties are informed to participate the seminars, conference and workshops and upgrade themselves.

The meeting was ended by thanking all the members present in the meeting.

The following members were present in the meeting:

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
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**Action taken Report:**

In pursuance of the Internal Quality Assurance Cell (IQAC), the following actions were taken according to the suggestions and the recommendations given by the members of the meeting held on 27.05.2019.

As per previous IQAC meeting and its resolutions, IQAC coordinators presented the organized events and its report in front of the meeting. Members of the committee confirmed unanimously the report submitted in the meeting.

1. Principal has distributed the academic work and responsibilities of the year to faculties.
2. Celebrated Environmental day on 05.06.2018 by planting different trees in the campus and aroused awareness among students about the sustainability of environmental resources.
3. Organized spoken English Classes for the students.
4. Conducted ICT based workshop for the students.
5. ICT based workshop has been conducted for 2<sup>nd</sup> and 4<sup>th</sup> semester students to improve their ICT using skills in the teaching learning process.
6. Conducted orientation programme for 2<sup>nd</sup> semester students regarding micro-teaching skill practice under simulated condition.



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Date: 15.08.2018

**IQAC Meeting Notice**  
**2018-19**

**Circular:**

IQAC meeting will be held on 16.08.2018 in the Principal chamber at 02:30 pm. All the faculty members are requested to attend the meeting in time.

**Agenda of the meeting:**

1. Discussion about Alumni association and its registration.
2. Discussion about the planning of activities under MOU.
3. Distribution of club wise annual activities and its planning of organization.
4. Medical Checkup for the student teachers.
5. Any other matter with the permission of the principal.

**Members need to attend the meeting:**

Sl. No	Name of the Faculty	Signature
1	Dr. Prakash K. (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

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**Minutes of the meeting held on 16. 08. 2018 at 2:30 pm**

The meeting began at 02:30pm. Dr. Manju N. D, IQAC Coordinator welcomed the members. Decision has been taken to re-activate the alumni association or to create new Alumni association and the responsibility has given to Sri. Manjunatha D. S., Assistant professor. Decision has been taken to have MOU and conduct Dream-a-Dream programme for the students. Different Cells and club wise responsibilities were distributed to the faculties. The decision has been taken to conduct medical checkup programmes for the student teachers. All the faculty members are informed to participate in seminar, conference, workshop at different level and to upgrade themselves.

The following members were present in the meeting:

Sl. No	Name of the Faculty	Signature
1	Dr. Prakash K. (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
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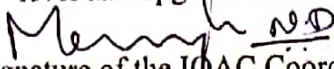
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**Action taken Report:**

In pursuance of the Internal Quality Assurance Cell (IQAC), the following actions were taken according to the suggestions and the recommendations given by the members of the meeting held on 16.08.2018.

1. The registration initiative of new Alumni association in the college and the registration responsibility has been given to Sri. Manjunatha D. S., Assistant professor.
2. MOU with Dream-a-Dream, No. 398/E, 17<sup>th</sup> Cross, 9<sup>th</sup> Main, 3<sup>rd</sup> Block, Jayanagar, Bangalore and conducted Dream-a-Dream for the teacher development programme for the students.
3. Farmers day has been celebrated on 27.08.2018 to arouse awareness about the farmers and their contributions towards the development of nation. One day workshop has been organized the students on opportunities after Bachelor of Education for the student teachers to develop the career opportunities in the profession. The programme held on 01.09.2018. regarding HIV/AIDS prevention and awareness, organized under Anti Sexual harassment Cell (ICC) of the college and Red Cross and Red Ribbon unit of the college on 07.09.2018. Eco club organized 'Demonstration and Awareness programme' for student teachers on 'Bio-diesel production' on 11.10.2018. The college Electro literacy club has organized 'Voters Awareness programme' for the student teachers on 26.10.2018 to create awareness and importance of the voting power in forming assembly.
4. Medical checkup programme has been organized on 19.12.2018 to the student teachers and the Doctor has examined the individual student teacher and suggestions were given about the healthy life habits and importance of health in life.
5. All the faculties are informed to participate in seminar, conference, workshop at different level and upgrade themselves.

  
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**IQAC Co-ordinator**  
**National College & Education**  
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Date: 26.12.2018

**IQAC Meeting Notice**  
**2018-19**

**Circular:**

IQAC meeting will be held on 27.12.2018 in the Principal chamber at 03:30 pm. All the faculty members are requested to attend the meeting in time.

**Agenda of the meeting:**

1. Preparation of the calendar of events and plan of various activities of the year.
2. Distribution of the work to faculty.
3. Framing subcommittees for each specified works allotted to IQAC.
4. Monitoring & coordinating all academic activities and document the same.
5. Organizing campus interview for the outgoing student teachers.

**Members need to attend the meeting:**

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
9	Smt. Geetha B. N (Technical Staff)	
10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

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**Minutes of the meeting held on 27. 12. 2019 at 3:30pm**

The meeting began at 03:30pm. Dr. Manju N. D, IQAC Coordinator welcomed the members. Decision has been taken to prepare the calendar of events as prescribed by Kuvempu University and it was assigned to Dr. Manju N. D, Assistant professor and to follow the same throughout the academic year for maintaining quality of Education in the institution. The principal has distributed various academic responsibilities to the faculties. The IQAC coordinator has framed different subcommittees to allot the NAAC work according to respective criteria. It has been decided to organize interview for IV Semester students under placement cell. The meeting was ended by vote of thanks by the IQAC Coordinator.

The following members were present in the meeting:

Sl. No	Name of the Faculty	Signature
1	Dr. Prakasha K (Principal)	
2	Dr. Manju N. D (IQAC Coordinator)	
3	Smt. Lavanya C. E (NAAC Coordinator)	
4	Dr. Chidananda N. K (Member)	
5	Dr. Sharana Nayaka (Member)	
6	Sri. Manjunatha D. S (Member)	
7	Kum. Pavithra S M (Member)	
8	Smt. Veena (Technical Staff)	
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10	Sri. Janardhana T (Technical Staff)	
11	Sri. Nagaraj S. N., (Management representative) Secretary, National Education Society (R.), Shimoga	

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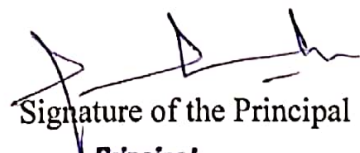
[iqacnesbedcollege@gmail.com](mailto:iqacnesbedcollege@gmail.com)

**Action taken Report:**

In pursuance of the Internal Quality Assurance Cell (IQAC), the following actions were taken according to the suggestions and the recommendations given by the members of the meeting held on 27.12.2019.

1. Academic calendar has prepared by Dr. Manju N. D and the same is circulated to all the faculties and informed to follow the same throughout the academic year for maintaining quality in the institution.
2. All the different committees were presented their annual work plan and community based activities conducted.
3. The IQAC coordinator has framed subcommittees to allot the NAAC work according to the respective criteria.
4. The academic activities has been conducted by different clubs in the college such as awareness programme about 'First Aid by Youth Red cross' on 27.12.2018. Sarvodaya day was celebrated on 30.01.2018 to create awareness about oneness among student teachers. One day workshop was organized on Personality development for student teachers in 11.02.2019. Organized awareness programme on Kyasanur Monkey Diseases and HIV AIDS Prevention. Organized 'Discussion on Vachana's futuristic vision for the student teachers on 13.03.2019.
5. Campus interview for fourth semester student teachers was organized on 27.12.2018. by Sri Sathya Sai Seva group of institutions and selected the students according to their requirements

  
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**Shimoga**